

**UTAH INFRASTRUCTURE AGENCY (UIA)**

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**BOARD MEETING MINUTES**

December 12, 2022

8:30 AM

UTOPIA FIBER OFFICES  
5858 SOUTH 900 EAST  
MURRAY, UTAH 84121

**Board Members Present:**

**Board Members Joining  
Electronically:**

Alex Jensen – Layton City, Chair  
Brant Hanson – Centerville City, Second Vice Chair  
Nate Rockwood – Midvale City  
Derek Oyler – Brigham City  
Nicole Cottle – West Valley City  
Jason Sant – Alternate, Payson City  
Doug Hill – Alternate, Murray City

**Officers Present:**

Roger Timmerman – UIA Chief Executive Officer

**Officers Joining  
Electronically:**

Jason Roberts – UIA Secretary/Treasurer  
Jeff Starkey – UIA General Counsel

**Others Present:**

Christa Evans – UTOPIA Board Secretary  
Kimberly McKinley – UTOPIA Chief Marketing Officer  
Jeff Erwin – UTOPIA Chief Operations Officer

**Others Joining  
Electronically:**

Aaron Leach – UTOPIA Chief Technology Officer  
Jarrett Waite – Councilmember, Santa Clara

**1. WELCOME AND INTRODUCTIONS**

The UIA Board of Directors held a board meeting on Monday, December 12, 2022. The meeting was live streamed to allow public viewing. UIA Chair Alex Jensen (Layton City) called the meeting to order at 8:35 AM. He welcomed all attendees.

UIA Total Votes Present: 337

UIA Majority Vote: 220

UIA 2/3 Vote: 293

**2. APPROVAL OF MINUTES – OCTOBER 3, 2022 & OCTOBER 24, 2022**

There was no discussion on the minutes.

December 12, 2022

[LINK: Substance of matters proposed, discussed, or decided](#)

**ACTION:** Nicole Cottle (West Valley City) **MOVED** to approve the minutes from the UIA board meetings held October 3, 2022 & October 24, 2022. Derek Oyler (Brigham City) **SECONDED** the motion. A voice vote was taken - vote was unanimous.

**3. CONSIDER APPROVAL OF RESOLUTION 22-11: APPROVING A PROCUREMENT POLICY FOR UIA**

Mr. Jason Roberts, UIA Secretary/Treasurer, presented this item.

[LINK: Substance of matters proposed, discussed, or decided](#)

**ACTION:** Doug Hill (Murray City) **MOVED** to approve Resolution 22-11 approving a Procurement Policy for UIA subject to confirmation that the “Joinder” and “Very Specialized or Confidential Services” clauses are verified with the State Attorney General’s Office for compliance with state law and will be removed from the final policy if they do not comply with state law. Derek Oyler (Brigham City) **SECONDED** the motion. A roll call vote was taken - vote was unanimous.

**4. 2023 BOARD MEETING SCHEDULE**

Ms. Christa Evans, UTOPIA Board Secretary, presented this item.

[LINK: Substance of matters proposed, discussed, or decided](#)

**ACTION:** Nicole Cottle (West Valley City) **MOVED** to approve the 2023 board meeting schedule. Jason Sant (Payson City) **SECONDED** the motion. A voice vote was taken - vote was unanimous.

**5. OPEN AND PUBLIC MEETINGS ACT TRAINING**

Mr. Jeffrey Starkey, UIA General Counsel, presented this item.

[LINK: Substance of matters proposed, discussed, or decided](#)

**6. DISCUSSION REGARDING A/P POLICY AND INTERNAL CONTROLS FOR CASH DISBURSEMENT**

Mr. Roberts presented this item.

[LINK: Substance of matters proposed, discussed, or decided](#)

**7. UIA FINANCIAL UPDATE**

Mr. Roberts presented this item.

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[LINK: Substance of matters proposed, discussed, or decided](#)

**8. UIA NETWORK UPDATE**

Mr. Timmerman presented this item.

[LINK: Substance of matters proposed, discussed, or decided](#)

**9. ADJOURN**

There being no further business of the UIA Board of Directors, the meeting held on Monday, December 12, 2022, adjourned at 9:46 AM.

[LINK: Substance of matters proposed, discussed, or decided](#)

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I hereby certify the foregoing to be a true and accurate record of the proceedings of this meeting of the UIA Board of Directors.



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**Jason Roberts, UIA Secretary**

**Approved this 13<sup>th</sup> day of February, 2023**