

UTAH TELECOMMUNICATION OPEN INFRASTRUCTURE AGENCY (UTOPIA)

BOARD MEETING MINUTES

December 12, 2022

10:00 AM

UTOPIA FIBER OFFICES
5858 SOUTH 900 EAST
MURRAY, UTAH 84121

Board Members Present:

**Board Members Joining
Electronically:**

Wayne Pyle – Chair, West Valley City
Councilmember Jeffrey Lambson – First Vice Chair, Orem City
Matt Dahl – Third Vice Chair, Midvale City
Councilmember Tom Peterson – Brigham City
Doug Hill – Murray City
Councilmember Zach Bloxham – Layton City
Todd Christensen – Perry City
Jason Sant – Alternate, Payson City
Marc Christensen – Alternate, Tremonton City
Mayor Denise Andreson – Cedar Hills, Non-Pledging

Officers Present:

Roger Timmerman – UTOPIA Executive Director
Christa Evans – UTOPIA Secretary
Kim McKinley – UTOPIA Chief Marketing Officer
Jeff Erwin – UTOPIA Chief Operations Officer

Officers Joining

Electronically:

Jeff Starkey – UTOPIA General Counsel
Jason Roberts – UTOPIA Chief Financial Officer
Aaron Leach – UTOPIA Chief Technology Officer

Others Joining

Electronically:

Derek Oyler – City Administrator, Brigham City

1. WELCOME AND INTRODUCTIONS

The UTOPIA Board of Directors held a board meeting on December 12, 2022. The meeting was live streamed to allow public viewing. UTOPIA Chair, Wayne Pyle (West Valley City) called the meeting to order at 10:02 AM.

UTOPIA Votes Present: 435

UTOPIA Majority Vote: 279

UTOPIA 2/3 Vote: 371

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2. APPROVAL OF MINUTES – OCTOBER 3, 2022; OCTOBER 11, 2022; NOVEMBER 14, 2022; NOVEMBER 23, 2022 & DECEMBER 1, 2022

There was no discussion on the minutes.

[LINK: Substance of matters proposed, discussed, or decided](#)

ACTION: Tom Peterson (Brigham City) MOVED to approve the minutes from the UTOPIA board meetings held October 3, 2022; October 11, 2022; November 14, 2022; November 23, 2022 & December 1, 2022. Matt Dahl (Midvale City) SECONDED the motion. A voice vote was taken - vote was unanimous.

3. CONSIDER APPROVAL OF RESOLUTION UT 22-08: APPROVING A PROCUREMENT POLICY FOR UTOPIA

Mr. Jason Roberts, UTOPIA Chief Financial Officer, presented this item.

[LINK: Substance of matters proposed, discussed, or decided](#)

ACTION: Doug Hill (Murray City) MOVED to approve Resolution UT 22-08 approving a Procurement Policy for UTOPIA subject to confirmation that the “Joinder” and “Very Specialized or Confidential Services” clauses are verified with the State Attorney General’s Office for compliance with state law and will be removed from the final policy if they do not comply with state law. Matt Dahl (Midvale City) SECONDED the motion. A roll call vote was taken - vote was unanimous.

4. 2023 BOARD MEETING SCHEDULE

Mr. Pyle presented this item.

[LINK: Substance of matters proposed, discussed, or decided](#)

ACTION: Zach Bloxham (Layton City) MOVED to approve the 2023 board meeting schedule. Doug Hill (Murray City) SECONDED the motion. A roll call vote was taken - vote was unanimous.

5. OPEN AND PUBLIC MEETINGS ACT TRAINING

Mr. Jeff Starkey, UTOPIA General Counsel, presented this item.

[LINK: Substance of matters proposed, discussed, or decided](#)

6. DISCUSSION REGARDING A/P POLICY AND INTERNAL CONTROLS FOR CASH DISBURSEMENTS

Mr. Roberts presented this item.

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[LINK: Substance of matters proposed, discussed, or decided](#)

7. UTOPIA FINANCIAL UPDATE

Mr. Roberts presented this item.

[LINK: Substance of matters proposed, discussed, or decided](#)

8. UTOPIA NETWORK UPDATE

Mr. Roger Timmerman, UTOPIA Executive Director, presented this item.

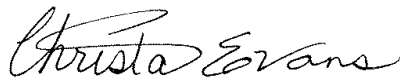
[LINK: Substance of matters proposed, discussed, or decided](#)

9. ADJOURN

There being no further business of the UTOPIA Board of Directors, the meeting on Monday, December 12, 2022, was adjourned at 11:02 AM.

[LINK: Substance of matters proposed, discussed, or decided](#)

I hereby certify the foregoing to be a true and accurate record of the proceedings of this meeting of the UTOPIA Board of Directors.



Christa Evans, UTOPIA Secretary

Approved this 13th day of February, 2023