

**UTAH INFRASTRUCTURE AGENCY (UIA)**

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BOARD MEETING MINUTES  
DECEMBER 9, 2024  
8:30 AM

UTOPIA FIBER OFFICES  
5858 SOUTH 900 EAST  
MURRAY, UTAH 84121

**Board Members Present:**

**Board Members Joining  
Electronically:**

Derek Oyler – Brigham City, Chair  
Brenda Moore – Murray City, Second Vice Chair  
Zach Bloxham – Layton City, Third Vice Chair  
John Flores – West Valley City  
Nate Rockwood – Midvale City  
Mayor Carolyn Lundberg – Lindon City  
Jason Sant – Alternate, Payson City

**Board Members Absent:**

Brant Hanson – Centerville City, First Vice Chair  
Brenn Bybee – Orem City  
Brett Christensen - Payson City

**Officers Present:**

Nicole Cottle – UIA General Counsel

**Officers Joining  
Electronically:**

Roger Timmerman – UIA Chief Executive Officer  
Jason Roberts – UIA Secretary/Treasurer

**Others Present:**

Christa Evans – UTOPIA Board Secretary  
Jeff Erwin – UTOPIA Chief Operations Officer  
Blaine Clegg – UTOPIA IT Manager

**Others Joining  
Electronically:**

Aaron Leach – UTOPIA Chief Technology Officer  
Laura Lewis – Financial Advisor, Lewis Robertson & Burningham

**1. WELCOME AND INTRODUCTIONS**

The UIA Board of Directors held a board meeting on Monday, December 9, 2024. The meeting was live streamed to allow public viewing. UIA Chair Derek Oyler (Brigham City) called the meeting to order at 8:32 AM and welcomed all attendees.

UIA Total Votes Present: 331  
UIA Majority Vote: 220  
UIA 2/3 Vote: 293

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## **2. APPROVAL OF MINUTES – SEPTEMBER 9, 2024**

- [LINK: Substance of matters proposed, discussed or decided](#)
- There were no corrections to the minutes

**ACTION: Zach Bloxham (Layton City) MOVED to approve the minutes from the UIA Board Meeting held September 9, 2024. Brenda Moore (Murray City) SECONDED the motion. A voice vote was taken - vote was unanimous.**

## **3. 2025 BOARD MEETING SCHEDULE**

- [LINK: Substance of matters proposed, discussed or decided](#)
- Mr. Oyler presented this item
- Regular meetings are scheduled every other month on the second Monday of each month
- October is an exception due to Columbus Day

**ACTION: Brenda Moore (Murray City) MOVED to approve the 2025 Board Meeting Schedule. Zach Bloxham (Layton City) SECONDED the motion. A voice vote was taken - vote was unanimous.**

## **4. DISCUSSION OF UIA’S FRAUD RISK ASSESSMENT**

- [LINK: Substance of matters proposed, discussed or decided](#)
- Item presented by Mr. Jason Roberts, UIA Secretary/Treasurer
- Required to be done each year by State Auditor’s Office
- UIA’s end score is 340, putting the entity in the low-risk category
- If Board Members and employees sign a statement committing to conduct themselves with ethical behavior, it would move UIA into the very low-risk category; Mr. Roberts intends to do this before the end of the first quarter of 2025
- Written policies that can be added to increase the score as well:
  - Reporting Fraud & Abuse Policy
  - Credit & Purchasing Card Policy
  - Cash Receipting & Deposits

## **5. OPEN & PUBLIC MEETINGS ACT TRAINING**

- [LINK: Substance of matters proposed, discussed or decided](#)
- Ms. Nicole Cottle, UIA General Counsel, presented this item
- Training video from State Auditor was shown
  - Small change from last year relating to chance meetings

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## **6. UIA FINANCIAL UPDATE**

- [LINK: Substance of matters proposed, discussed or decided](#)
- Item presented by Mr. Jason Roberts, UIA Secretary/Treasurer
- Projected budget vs. adopted budget as of October 31, 2024
  - Highlighting the Marketing Budget, Mr. Roger Timmerman shared that door-to-door sales will be utilized by the agency to increase sales in specific areas
- Financial charts
  - 10 Year Monthly Recurring Revenue (Combined UIA & UTOPIA)
  - UIA Revenue v. Bond Obligation

## **7. UIA NETWORK UPDATE**

- [LINK: Substance of matters proposed, discussed or decided](#)
- Item presented by Mr. Roger Timmerman, UIA Chief Executive Officer
- Reviewed subscriber report
  - Milestone 70,000 subscribers passed across all systems and partnerships
  - Finished the buildout of West Haven, aside from some individual HOAs

## **8. ADJOURN**

- [LINK: Substance of matters proposed, discussed or decided](#)
- Board Members keep an ear out for anything going on legislatively that may affect the organization

There being no further business of the UIA Board of Directors, the meeting held on Monday, December 9, 2024, adjourned at 9:12 AM.

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I hereby certify the foregoing to be a true and accurate record of the proceedings of this meeting of the UIA Board of Directors.



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**Jason Roberts, UIA Secretary**

**Approved this 10<sup>th</sup> day of February, 2025**