

UTAH TELECOMMUNICATION OPEN INFRASTRUCTURE AGENCY (UTOPIA)

BOARD MEETING MINUTES

April 14, 2025
10:00 AM

UTOPIA FIBER OFFICES
5858 SOUTH 900 EAST
MURRAY, UTAH 84121

Board Members Joining Electronically:

Alex Jensen – Chair, Layton City
Adam Cowie – First Vice Chair, Lindon City
Tom Macdonald – Second Vice Chair, Orem City
Matt Dahl – Third Vice Chair, Midvale City
Doug Hill – Fourth Vice Chair, Murray City
Mayor DJ Bott – Brigham City
Ifo Pili – West Valley City
Mayor Denise Anderson – Cedar Hills, *Non-Pledging*

Board Members Absent:

Councilmember Robyn Mecham – Centerville City
Bill Cobabe – Tremonton City
Councilmember Brett Christensen – Payson City
Bob Barnhill – Perry City

Officers Present:

Roger Timmerman – UTOPIA Executive Director
Jason Roberts – UTOPIA Chief Financial Officer
Christa Evans – UTOPIA Secretary
Aaron Leach – UTOPIA Chief Technology Officer
Blaine Clegg – UTOPIA IT Manager

Officers Joining Electronically:

Nicole Cottle – UTOPIA Government Affairs Director

Others Joining Electronically:

Mariah Hill – Administrative Services Director, Midvale City

1. WELCOME AND INTRODUCTIONS

The UTOPIA Board of Directors held a board meeting on April 14, 2025. The meeting was live streamed to allow public viewing. UTOPIA Chair, Alex Jensen (Layton City), called the meeting to order at 10:10 AM and welcomed all attendees.

UTOPIA Total Votes Present: 414
UTOPIA Majority Vote: 279
UTOPIA 2/3 Vote: 371

Financial Decision Votes Present: 403
Financial Decision Total Votes: 452
Financial Decision 2/3 Vote: 301

2. APPROVAL OF MINUTES – FEBRUARY 10, 2025

- [LINK: Substance of matters proposed, discussed or decided](#)

April 14, 2025

- There were no changes to the minutes presented

ACTION: Tom Macdonald (Orem City) MOVED to approve the minutes from the UTOPIA Board Meeting held February 10, 2025. Matt Dahl (Midvale City) SECONDED the motion. A voice vote was taken - vote was unanimous.

3. CONSIDER APPROVAL OF RESOLUTION UT 25-01: ADOPTION OF A TENTATIVE BUDGET FOR FISCAL YEAR 2026 FOR UTAH TELECOMMUNICATION OPEN INFRASTRUCTURE AGENCY (UTOPIA) AND SETTING A TIME AND PLACE FOR A PUBLIC HEARING REGARDING THE BUDGET (JUNE 9, 2025)

- [LINK: Substance of matters proposed, discussed or decided](#)
- Item presented by Mr. Jason Roberts, UTOPIA Chief Financial Officer
- Projected operating revenue increase of \$1.9 million
 - Expecting 150 additional customers in Bountiful, driving the residential transport increase
 - Legacy product customers have been moved to the same product as the rest of the network, has increased revenue
- Expenses & Debt Service; increasing by \$319,000, cities sales tax pledges increases 2% each year
- Management Fee from UIA increasing to \$4.4 million
- Operating Expenses –increase of \$1.4 million mainly due to 5% increase in Salaries & Benefits and a net increase of two full-time employees
- Proposed 3% COLA and 2% Merit Increase
 - Mr. Doug Hill requested a change to 2.5% COLA and 2.5% Merit; would not change the budgeted number just the mechanics of it
 - Discussion about how to derive amounts in the future; based on what cities are doing or based on Western CPI
 - West Valley City will be doing market studies moving forward instead of a COLA increase
- Employee count increase – proposing new Field Service Technician, Technology Analyst, Order Fulfillment Coordinator & Customer Service Representative
- Explanation of how Bountiful Fiber affects UTOPIA’s budget
- FY 26 Distribution to Cities will increase \$318,750 to cover bond payments required by cities
- If there is a negative fund balance, state law requires 5% of revenue budgeted to increase the fund balance

ACTION: Doug Hill (Murray City) MOVED to approve Resolution UT 25-01 adopting the UTOPIA Tentative Budget for FY 2026 with the adjustment of a 2.5% COLA and a 2.5% Merit Increase and setting the time and place for a public hearing (June 9, 2025). DJ Bott (Brigham City) SECONDED the motion. A roll call vote was taken - vote was unanimous.

4. SET THE TIME AND PLACE FOR A PUBLIC HEARING TO CONSIDER AMENDMENTS TO THE UTOPIA FY 2025 BUDGET (JUNE 9, 2025)

April 14, 2025

- [LINK: Substance of matters proposed, discussed or decided](#)
- Details will be discussed at the next board meeting

ACTION: Tom Macdonald (Orem City) MOVED to set the time and place for a public hearing to consider amendments to the UTOPIA FY 2025 Budget (June 9, 2025). Doug Hill (Murray City) SECONDED the motion. A roll call vote was taken - vote was unanimous.

5. UTOPIA FINANCIAL UPDATE

- [LINK: Substance of matters proposed, discussed or decided](#)
- Item presented by Mr. Jason Roberts, UTOPIA Chief Financial Officer
- Projected budget vs. adopted budget as of February 28, 2025
 - Residential Transport may end up \$400,000 lower than budgeted due to less than expected growth in Bountiful and Bozeman
 - All combined, projecting to beat revenue overall
 - Bountiful Construction Project – cost should be less than what is brought in at the end of the year
- Financial charts
 - 10 Year Monthly Recurring Revenue (Combined UIA & UTOPIA)
 - Slight dip in February due to a \$40,000 billing error that was corrected
 - March will be a big increase
 - UIA Revenue v. Bond Obligation
 - Likely at \$4 million monthly recurring revenue by the next board meeting
- Relationships with additional projects (i.e. Bountiful, Yellowstone, Idaho Falls) are all very positive

6. UTOPIA NETWORK UPDATE

- [LINK: Substance of matters proposed, discussed or decided](#)
- Item presented by Mr. Roger Timmerman, UTOPIA Executive Director
- Continue to see competition from Quantum Fiber but not a huge problem; rumors of AT&T buying out Quantum Fiber
- Reviewed subscriber report
 - 72,423 subscribers over the whole system
- Rural County Representatives of California (RCRC) is a partnership that UTOPIA is pursuing, model similar to Idaho Falls
 - When that comes to fruition, there will be a budget amendment to cover additional costs

7. ADJOURN

- [LINK: Substance of matters proposed, discussed or decided](#)

April 14, 2025

There being no further business of the UTOPIA Board of Directors, the meeting on Monday, April 14, 2025, was adjourned at 11:19 AM.

I hereby certify the foregoing to be a true and accurate record of the proceedings of this meeting of the UTOPIA Board of Directors.

Christa Evans, UTOPIA Secretary

Approved this 9th day of June, 2025

DRAFT