

# UTAH TELECOMMUNICATION OPEN INFRASTRUCTURE AGENCY (UTOPIA)

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## BOARD MEETING MINUTES

December 8, 2025

10:30 AM

UTOPIA FIBER OFFICES  
5858 SOUTH 900 EAST  
MURRAY, UTAH 84121

**Board Members Present:** Matt Dahl – Third Vice Chair, Midvale City

**Board Members Joining Electronically:** Alex Jensen – Chair, Layton City  
Adam Cowie – First Vice Chair, Lindon City  
Doug Hill – Fourth Vice Chair, Murray City  
Mayor DJ Bott – Brigham City  
Ifo Pili – West Valley City  
Bob Barnhill – Perry City  
Mayor Denise Anderson – Cedar Hills, *Non-Pledging*

**Board Members Absent:** Councilmember Tom Macdonald – Second Vice Chair, Orem City  
Linsey Nessen – Tremonton City  
Councilmember Robyn Mecham – Centerville City  
Councilmember Brett Christensen – Payson City

**Officers Present:** Christa Evans – UTOPIA Secretary  
Jason Roberts – UTOPIA Chief Financial Officer  
Nicole Cottle – UTOPIA Government Affairs Director  
Jeff Erwin – UTOPIA Chief Operating Officer  
Aaron Leach – UTOPIA Chief Technology Officer  
Blaine Clegg – UTOPIA IT Manager  
Jake Angell – UTOPIA IT Technician

**Officers Joining Electronically:** Roger Timmerman – UTOPIA Executive Director

**Others Joining Electronically:** Kim Sorensen – Parks & Recreation Director, Murray City

## 1. WELCOME AND INTRODUCTIONS

The UTOPIA Board of Directors held a board meeting on December 8, 2025. The meeting was live streamed to allow public viewing. UTOPIA Chair, Alex Jensen (Layton City), called the meeting to order at 10:04 AM and welcomed all attendees. Appreciation was expressed to Doug Hill for his representation on the board over the years and well wishes in his retirement. Doug Hill introduced Kim Sorensen, Parks & Recreation Director for Murray City, who will be taking his place as a Board Member.

December 8, 2025

UTOPIA Total Votes Present: 328  
UTOPIA Majority Vote: 279  
UTOPIA 2/3 Vote: 371

Financial Decision Votes Present: 317  
Financial Decision Total Votes: 452  
Financial Decision 2/3 Vote: 301

## **2. APPROVAL OF MINUTES – JUNE 9, 2025**

- [LINK: Substance of matters proposed, discussed or decided](#)
- There were no corrections to the minutes

**ACTION: DJ Bott (Brigham City) MOVED to approve the minutes from the UTOPIA Board Meeting held June 9, 2025. Doug Hill (Murray City) SECONDED the motion. A voice vote was taken - vote was unanimous.**

## **3. 2026 BOARD MEETING SCHEDULE**

- [LINK: Substance of matters proposed, discussed or decided](#)
- Mr. Timmerman presented this item
- Regular meetings are scheduled every other month on the second Monday of each month
- October is an exception due to Columbus Day

**ACTION: DJ Bott (Brigham City) MOVED to approve the 2026 Board Meeting Schedule. Matt Dahl (Midvale City) SECONDED the motion. A voice vote was taken - vote was unanimous.**

## **4. DISCUSSION OF UTOPIA'S FRAUD RISK ASSESSMENT**

- [LINK: Substance of matters proposed, discussed or decided](#)
- Item presented by Mr. Jason Roberts, UTOPIA Chief Financial Officer
- Required to be done each year by State Auditor's Office
- UTOPIA's end score is 375, putting the entity in the low-risk category
- A change from last year that improved the score was adding three written policies:
  - Reporting Fraud & Abuse Policy
  - Credit & Purchasing Card Policy
  - Cash Receipting & Deposits
- Board Members and employees also signed a statement committing to conduct themselves with ethical behavior which increased the score

## **5. OPEN & PUBLIC MEETINGS ACT TRAINING**

- [LINK: Substance of matters proposed, discussed or decided](#)
- Ms. Nicole Cottle, UIA General Counsel, presented this item
- Training video from State Auditor was shown

## **6. UTOPIA FINANCIAL UPDATE**

- [LINK: Substance of matters proposed, discussed or decided](#)
- Item presented by Mr. Jason Roberts, UTOPIA Chief Financial Officer
- Projected budget vs. adopted budget as of October 31, 2025
  - Projecting revenue to be over budget, primarily due to partnerships with Bountiful and Yellowstone Fiber
  - Some expenses for Payroll and Marketing running low – may be seasonal
  - Professional Services projected \$300,000 over budget; about \$240,000 due to payment processor, Xpress Bill Pay, which has significantly increased fees
    - Mr. Roberts will reach out to city Finance Directors to see what they are facing regarding this issue
  - Higher than budgeted expenses are:
    - Maintenance – tends to slow down in winter
    - Relocate cost – mostly government required
    - HVAC charges – cabinets and huts all over cities
  - Capital Items
    - Bountiful Construction Project addressed – monitoring project very closely and it is cash flow positive
  - Explained how fund balance is handled
- Financial charts
  - 10 Year Monthly Recurring Revenue (Combined UIA & UTOPIA)
  - UIA Revenue v. Bond Obligation
    - New UIA Bond payment added

## **7. UTOPIA NETWORK UPDATE**

- [LINK: Substance of matters proposed, discussed or decided](#)
- Item presented by Mr. Roger Timmerman, UTOPIA Executive Director
- Partnership moving forward with Golden State Connect Authority (GSCA), which has received grant money of \$180 million for project. GSCA is going to market to sell bonds to add \$100 million to the funding.
- Reviewed subscriber report
  - Milestone 80,000 subscribers passed across all systems and partnerships
  - There is some overbuilding of fiber from competitors, which causes a bit of a dip in subscribers, but it is usually temporary

## **8. ADJOURN**

- [LINK: Substance of matters proposed, discussed or decided](#)

There being no further business of the UTOPIA Board of Directors, the meeting on Monday, December 8, 2025, was adjourned at 10:59 AM.

Utah Telecommunication Open Infrastructure Agency (UTOPIA) Board Meeting Minutes

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December 8, 2025

I hereby certify the foregoing to be a true and accurate record of the proceedings of this meeting of the UTOPIA Board of Directors.

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**Christa Evans, UTOPIA Secretary**

**Approved this 9<sup>th</sup> day of February, 2026**